

# FINANCIAL MANAGEMENT

GENERAL  
LEDGER  
ACCOUNTS  
PAYABLE  
RECONCILIATIONS  
FIXED  
ASSETS  
ACCOUNTS  
& TRANSLATIONS  
RECEIVABLE  
CONSOLIDATIONS  
& TRANSLATIONS  
eREPORTING  
INTER-COMPANY  
ACCOUNTING  
CASH  
MANAGEMENT  
QUAD ACCOUNTING  
F.R.E.

## KEY BENEFITS

- Vital functions at your fingertips
- Save time, money and paper
- Tailor to your customer or supplier needs
- Automatic remittances
- Company preferences for email
- Faxing and PDF preferences
- Easily customise reporting

Every business looks for ways to save valuable time spent on repetitive yet essential administration tasks. At the push of a button Greentree's eReporting provides the flexibility and ease of use to automatically send reports and business documents to staff, customers and suppliers via email, print or fax.

### Vital functions at your fingertips

eReporting provides the ability to automatically transmit invoices, statements, remittance advices and purchase orders to customers and suppliers from within Greentree via email, fax, or post. Each user has a variety of report formats to choose from such as Adobe® PDF, HTML, JPG and PNG based on their requirement.

### Save time and money

With these powerful capabilities, eReporting will pay for itself within a very short space of time. Just add up the cost of postage, stationery and all that valuable staff time currently spent in preparing your monthly mailings. Using eReporting will considerably reduce these costs and staff time can then be allocated to better servicing your customers.



“We were confident that Greentree was the ideal system for our requirements. The flexibility with reporting stood out. The level of useful management information we can now produce is fantastic.”

Joe O'Connell, Group Financial Controller, H W Richardson Group

## Tailored to your needs

Greentree's eReporting allows the automatic formatting, processing and delivery of business documents, including account receivable invoices and statements, accounts payable remittances, purchase orders and employee payslips.

Delivery is by the appropriate delivery format defined for each customer or supplier. Each delivery method can be assigned its own document layout giving you the flexibility to design the best looking layout per document.

## Automatic remittances and statements

eReporting will dramatically reduce the time spent manually processing and printing invoices, monthly statements and remittance advices that are currently posted out to customers and suppliers.

Using eReporting, each individual trading partner can nominate which method they would prefer to receive their invoice, statement or remittance advice by and the required details are then entered against each document type. On running the print process, each document is processed in the relevant way, email, print or fax queue for distribution.

## Company preferences for email

To save time and to maintain company standards, Greentree allows system wide email and fax preferences to be specified. When reports are emailed to your customers or suppliers the system will use the preferred options, which means time is not wasted having to specify the criteria each time a report needs to be sent. Email preferences include mail server address, client name, reply email address, username and password and also the default report format.

## Faxing preferences

eReporting allows faxes to be sent with a cover page outlining the sender's and receiver's details, the number of pages sent and relevant comments. When faxes are sent these details are automatically filled in and the cover page is sent with the report.

## Customised reporting

With Greentree's powerful Report Designer, any of the documents used for eReporting can be tailored to suit you and your trading partners business requirements providing flexibility to ensure that information provided is clear and specific.

# WHY GREENTREE?

Somewhere in the Antarctic

Coalbrookdale United Kingdom

Milwaukee United States

Bootu Creek Australia

Serule Botswana

Te Puke New Zealand

**2WENTY  
4OUR  
SE7EN** we<sup>3</sup>  
More with the power of three

## **MANY SOFTWARE PACKAGES COME WITH ADD-ONS, COMPROMISES AND HALF-HEARTED SOLUTIONS.**

Greentree believes you need the reassurance of business software that is both comprehensive and integrated, breaking down barriers and powering you to get on with business.

Responsive and flexible, Greentree provides you with a wide variety of modules and sub-modules rarely found in other packages. You switch on the pieces you need, effectively matching the system to fit your business. As your business evolves, Greentree grows with you.

Exploit its accuracy in business metrics; challenge its capability to deliver insightful information. Greentree eradicates long, complicated tasks and effortlessly manages change, to help grow business potential.

Whatever the need, Greentree gives you choices that are cost-effective and proven. Thousands of companies, large and small, have at their fingertips Greentree's simple, smart thinking that empowers better decisions, better prospects.

And, with a partnership network that spans many countries, Greentree is totally accessible. Your unique needs will drive the way Greentree and its partners respond to you. If the only thing missing from this equation is your business, then get in touch – after all, three heads are better than one.

**GET READY TO BE PRIMED FOR BUSINESS.**